

Comparisons of Job Characteristics

Focus Occupation: Administrative Law Judges, Adjudicators, and Hearing Officers (23-1021)

Associated Occupation: Legal Secretaries (43-6012)

[Compare Knowledge](#)

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| | |
|----|--|
| << | Focus occupation element is much lower |
| < | Focus occupation element is lower |
| 0 | Focus occupation element is at a similar level |
| > | Focus occupation element is at a higher level |
| >> | Focus occupation element is at a much higher level |

Knowledge

Similarity of Focus Occupation to Associated Occupation: 72

Focus Occupation: Administrative Law Judges, Adjudicators, and Hearing Officers (23-1021)

Associated Occupation: Legal Secretaries (43-6012)

| Associated Occupation's Key Knowledge Elements | Average Rating, All Occupations | Associated Occupation's Rating | Focus Occupation's Rating | Evaluation of Focus Occupation |
|--|---------------------------------|--------------------------------|---------------------------|---|
| Clerical | 7.3 | 22.3 | 10.9 | << Extensive education and/or training may be required |
| English Language | 11.2 | 16.1 | 15.8 | 0 Current knowledge level may be sufficient |
| Law and Government | 5.9 | 13.8 | 18.2 | >> Current knowledge level is likely more than sufficient |
| Computers and Electronics | 8.4 | 13.5 | 12.4 | 0 Current knowledge level may be sufficient |
| Customer and Personal Service | 11.3 | 12.1 | 16.4 | >> Current knowledge level is likely more than sufficient |

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.

Skills

Similarity of Focus Occupation to Associated Occupation: 87

Focus Occupation: Administrative Law Judges, Adjudicators, and Hearing Officers (23-1021)

Associated Occupation: Legal Secretaries (43-6012)

| Associated Occupation's Key Skills Elements | Average Rating, All Occupations | Associated Occupation's Rating | Focus Occupation's Rating | Evaluation of Focus Occupation |
|---|---------------------------------|--------------------------------|---------------------------|---|
| Reading Comprehension | 10.7 | 13.0 | 16.2 | >> Skill level is likely more than sufficient |
| Writing | 9.2 | 12.9 | 13.1 | 0 Current skill level may be sufficient |
| Active Listening | 11.0 | 11.8 | 17.7 | >> Skill level is likely more than sufficient |

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.

Abilities

Similarity of Focus Occupation to Associated Occupation: 93

Focus Occupation: Administrative Law Judges, Adjudicators, and Hearing Officers (23-1021)
Associated Occupation: Legal Secretaries (43-6012)

| Associated Occupation's Key Abilities Elements | Average Rating, All Occupations | Associated Occupation's Rating | Focus Occupation's Rating | | Evaluation of Focus Occupation |
|--|---------------------------------|--------------------------------|---------------------------|----|--|
| Near Vision | 11.1 | 14.6 | 13.9 | 0 | Current ability level may be sufficient |
| Written Comprehension | 11.0 | 13.3 | 16.2 | > | Current ability level is likely sufficient |
| Oral Comprehension | 12.5 | 12.9 | 15.7 | > | Current ability level is likely sufficient |
| Oral Expression | 12.4 | 12.5 | 15.4 | > | Current ability level is likely sufficient |
| Speech Recognition | 9.9 | 12.2 | 12.3 | 0 | Current ability level may be sufficient |
| Written Expression | 9.8 | 12.2 | 13.4 | 0 | Current ability level may be sufficient |
| Speech Clarity | 10.2 | 10.4 | 15.6 | >> | Current ability level is likely more than sufficient |
| Deductive Reasoning | 10.6 | 9.4 | 15.1 | >> | Current ability level is likely more than sufficient |

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.

Activities that Both Occupations Have in Common

Similarity of Focus Occupation to Associated Occupation: 68

Focus Occupation: Administrative Law Judges, Adjudicators, and Hearing Officers (23-1021)
Associated Occupation: Legal Secretaries (43-6012)

| Work Activities | Exclusivity of Activity |
|---------------------------------------|-------------------------|
| Organize legal information or records | 80 |
| Understand legal terminology | 81 |
| Verify investigative information | 73 |
| Write legal documents | 85 |

Not all positions in these occupations will necessarily perform all of the listed activities. The exclusivity rating is an indication of how unique the activity is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations engage in that activity.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.

Tools and Technologies that Both Occupations Have in Common

Similarity of Focus Occupation to Associated Occupation: n/a

Focus Occupation: Administrative Law Judges, Adjudicators, and Hearing Officers (23-1021)
Associated Occupation: Legal Secretaries (43-6012)

| Tools and Technologies | Exclusivity |
|---|-------------|
| Tools and technology data is unavailable for one or both occupations. | |

Not all positions in these occupations will necessarily use all of the listed tools and technologies. The exclusivity rating is an indication of how unique the tool or technology is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations use that tool or technology.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.